The background is a vibrant blue with dynamic, flowing light streaks and gradients, creating a sense of motion and depth. The text is centered and stands out prominently against this background.

# **HOW TO MAKE AN ORDER**

① Type our website link in your search engine. eg. Google Chrome, Mozilla Firefox  
www.kadpo.com.my

② You will come to this page.



②

③ Click 'Login'.



#### ④ Type in your username and password.

www.kadpo.com.my/Login.aspx

Call Us: 04-227 2880 | 11:56:17 PM - Wed 22/11/2017

Welcome, Guest | [Logout](#)

**KADPO™**  
ONE STOP PVC PRINTING

**A leading global supplier.**  
• ONE STOP SERVICE  
• QUALITY ASSURANCE  
• FAST DELIVERY  
• CUSTOMER SUPPORT

**LOGIN**

Username  
Password  
Login

**REGISTER**

Not a member yet? It's Free and Simple!  
Be a member and enjoy our services!

Register

#### ⑤ You will come to this page.

www.kadpo.com.my/home.aspx

Call Us: 04-227 2880 | 11:56:48 PM - Wed 22/11/2017

Welcome, Member | [Logout](#)

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**Transparent Business Card**

**ID Badge / Student Card** | **Plastic Business Card** | **Membership Card** | **Proximity Card**

View | Order

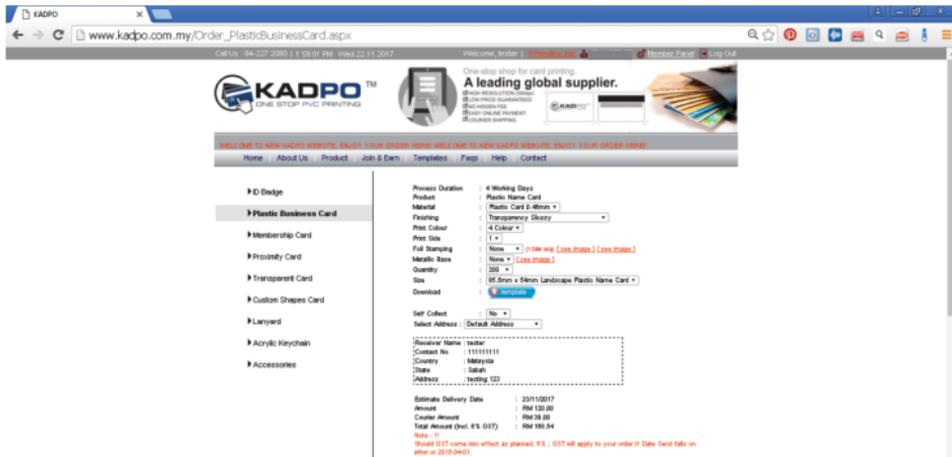
2018 VIP member card...jpg

Show all downloads...

⑥ Let's say you want to make a 'Plastic Business Card' order, click 'Plastic Business Card'.



⑦ You will come to this page.



8 Select your requirements. eg. Quantity, Finishing

9 Your price will be shown at the bottom.

www.kadpo.com.my/Order\_PlasticBusinessCard.aspx

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Product Duration: 4 Working Days  
Material: Plastic Card 8.48mm  
Finishing: Transparency Heavy  
Print Colour: 4 Colour  
Print Size: [1] x [1]  
Foil Stamping: None \* [View why \[ask price, ask image\]](#)  
Metallic Base: None \* [\[ask image\]](#)  
Quantity: 250  
Size: 90 Size x 54mm Landscape Plastic Name Card  
Download: [Sample](#)

Estimate Delivery Date: 12/10/2017  
Amount: RM 192.00  
Crusher Amount: RM 192.00  
Total Amount (incl. 6% GST): RM 199.94  
Note: \*Should GST come into effect as planned, 6% GST will apply to your order if Date field falls on either 01/10/2018.

10 Let's say you don't know what is foil stamping, you may click 'see image' located beside the foil stamping selection.

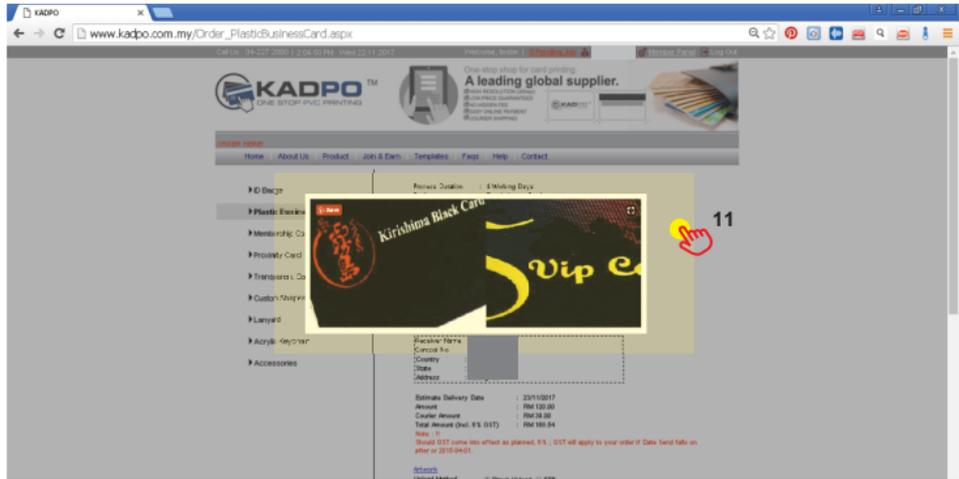
www.kadpo.com.my/Order\_PlasticBusinessCard.aspx

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Product Duration: 4 Working Days  
Product: Plastic Name Card  
Material: Plastic Card 8.48mm  
Finishing: Transparency Heavy  
Print Colour: 4 Colour  
Print Size: [1] x [1]  
Foil Stamping: None \* [View why \[ask price, ask image\]](#)  
Metallic Base: None \* [\[ask image\]](#)  
Quantity: 250  
Size: 90 Size x 54mm Landscape Plastic Name Card  
Download: [Sample](#)

Estimate Delivery Date: 23/11/2017  
Amount: RM 192.00  
Crusher Amount: RM 192.00  
Total Amount (incl. 6% GST): RM 199.94  
Note: \*Should GST come into effect as planned, 6% GST will apply to your order if Date field falls on either 01/10/2018.

## 11 A preview of foil stamping sample will pop up.



## 12 Now that you got your quotation, let's say you want to log out from your account. Click 'Log Out' to log out from your account.



13 Click at the side of the page and you will be back at the order page.

www.kadpo.com.my/Order\_PlasticBusinessCard.aspx

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Home About Us Product Job & Enq Templates Page Help Contact

Process Duration : 4 Working Days  
Product : Plastic Name Card  
Material : Plastic Card 0.4mm  
Finishing : White Glossy  
Print Colour : 4 Colour  
Print Size : 2 x  
Full Stamping : None  
Metric Size : None  
Quantity : 200  
Size : 85.5mm x 54mm Landscape Plastic Name Card  
Download : [Download]

Self Collect : [No]  
Select Address : [Default Address]

Customer Name : [Redacted]  
Contact No : [Redacted]  
Country : [Redacted]  
State : [Redacted]  
Address : [Redacted]

Estimate Delivery Date : 23/11/2017  
Amount : RM 89.20  
Credit Amount : RM 39.20  
Total Amount (incl. 6% GST) : RM 128.14

Note :  
Should GST come into effect as planned, 6% GST will apply to your order if Date Card falls on after of 2018-04-01.

14 If you need a template for the plastic business card, you may download it here.

www.kadpo.com.my/Order\_PlasticBusinessCard.aspx

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Home About Us Product Job & Enq Templates Page Help Contact

Process Duration : 4 Working Days  
Product : Plastic Name Card  
Material : Plastic Card 0.4mm  
Finishing : White Glossy  
Print Colour : 4 Colour  
Print Size : 2 x  
Full Stamping : None  
Metric Size : None  
Quantity : 200  
Size : 85.5mm x 54mm Landscape Plastic Name Card  
Download : [Download]

Self Collect : [No]  
Select Address : [Default Address]

Customer Name : [Redacted]  
Contact No : [Redacted]  
Country : [Redacted]  
State : [Redacted]  
Address : [Redacted]

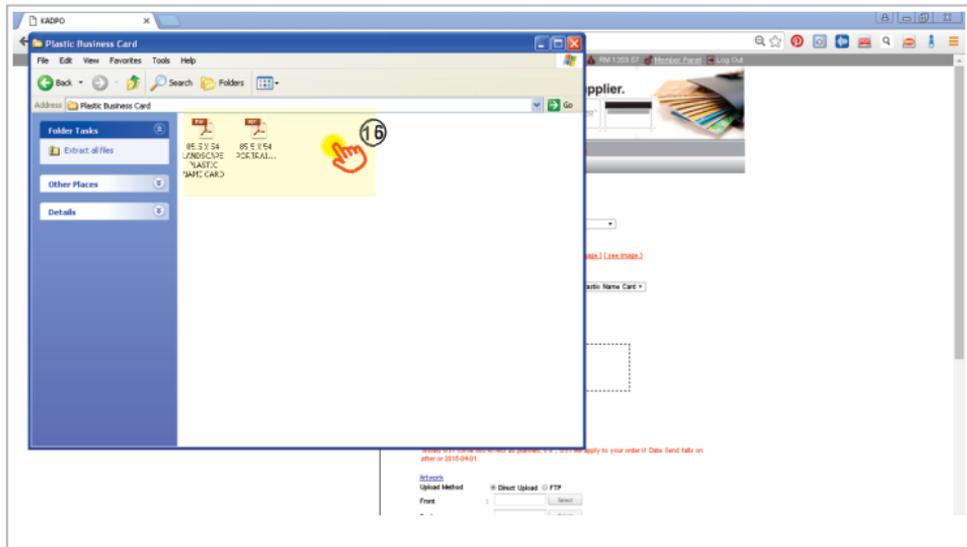
Estimate Delivery Date : 23/11/2017  
Amount : RM 89.20  
Credit Amount : RM 39.20  
Total Amount (incl. 6% GST) : RM 128.14

Note :  
Should GST come into effect as planned, 6% GST will apply to your order if Date Card falls on after of 2018-04-01.

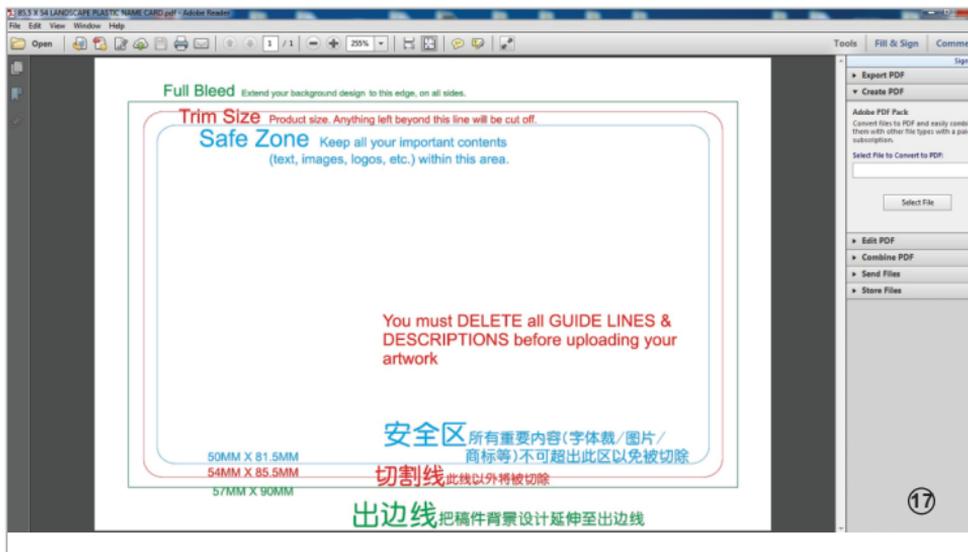
15 Once you have downloaded the template, unzip the zip folder.



16 Once you have extracted your files, you will get two PDF files. One landscape and one portrait template. Choose the template that suits your design to prepare your artwork(s).

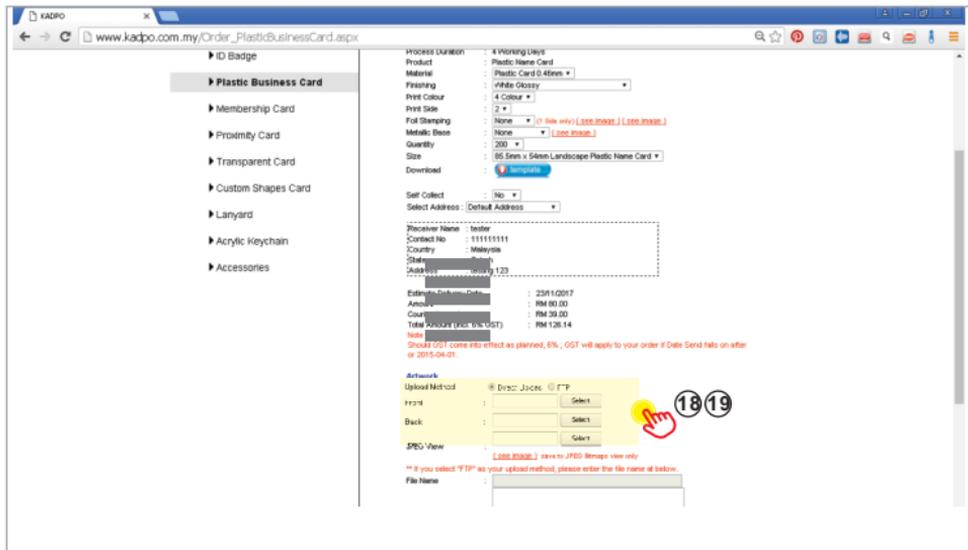


- 17 This is how the template looks like.  
The sample shown below is a landscape template.



- 18 Back to ordering.  
Once you have selected your requirements, it's time to upload your files.

- 19 Click 'Select' to upload your files.



20 This window will pop up.  
Choose your file, click 'open'.

Open

Look in: Plastic Name Card

- Plastic Name Card (B)
- Plastic Name Card (F)
- Plastic Name Card (VIEW)

File name: Path#01

Files of type: All Files

Open as read-only

Country: [Redacted]  
State: [Redacted]  
Address: [Redacted]

Estimate Delivery Date : 23/1/2017  
Amount : RM 80.00  
Courier Amount : RM 20.00  
Total Amount (incl. 6% GST) : RM 126.14

Note :  
Should GST come into effect as planned, 6% GST will apply to your order if Date Sent falls on after or 2015-04-01.

Artwork

Upload Method :  Direct Upload  FTP

Front : [Redacted]

Back : [Redacted]

JPEG View : [Redacted]

[Redacted] view to JPEG images view only

\* If you select "FTP" as your upload method, please enter the file name at below.

File Name : [Redacted]

Remark : [Redacted]

Please make sure you have upload all the artwork before submit. Thank You

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Tel: +604-227 2080 Fax: +604-227 0880  
HP: +6012-529 2229 / +6012-438 9922  
E-mail: kadpo@kymail.com

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Support Quality On Time

21 If you see ●, it means your file is uploading.

KADPO

www.kadpo.com.my/Order\_PlasticBusinessCard.aspx

Accessories

Country: [Redacted]  
State: [Redacted]  
Address: [Redacted]

Estimate Delivery Date : 23/1/2017  
Amount : RM 80.00  
Courier Amount : RM 20.00  
Total Amount (incl. 6% GST) : RM 126.14

Note :  
Should GST come into effect as planned, 6% GST will apply to your order if Date Sent falls on after or 2015-04-01.

Artwork

Upload Method :  Direct Upload  FTP

Front : Plastic Business Card (F).pdf ●  21

Back : [Redacted]

JPEG View : [Redacted]

[Redacted] view to JPEG images view only

\* If you select "FTP" as your upload method, please enter the file name at below.

File Name : [Redacted]

Remark : [Redacted]

Please make sure you have upload all the artwork before submit. Thank You

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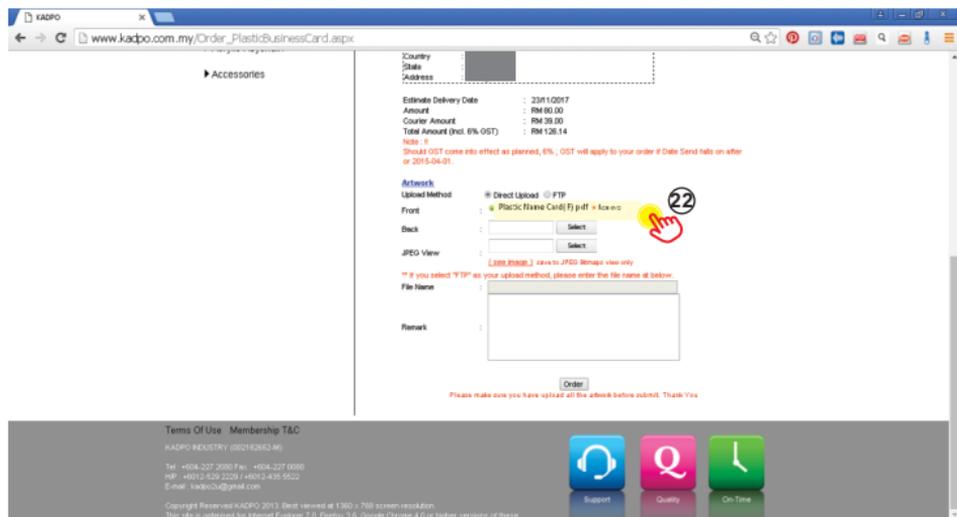
KADPO INDUSTRY (082)4382346

Tel: +604-227 2080 Fax: +604-227 0880  
HP: +6012-529 2229 / +6012-438 9922  
E-mail: kadpo@kymail.com

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Support Quality On Time

22 If you see , it means your file is successfully uploaded.



Country  
State  
Address

Estimate Delivery Date : 23/11/2017  
Amount : RM 80.00  
Counter Amount : RM 39.00  
Total Amount (incl. 6% GST) : RM 126.14

Note :  
Should GST come into effect as planned, 6% , GST will apply to your order if Date Send falls on after 2015-04-01.

Artwork

Upload Method :  Direct Upload  FTP

Front :  Plastic Name Card (F) pdf  

Back :

JPEG View :  [\[View Image\]](#) click to JPEG images view only

**\*\* If you select "FTP" as your upload method, please enter the file name at below.**

File Name :

Remark :

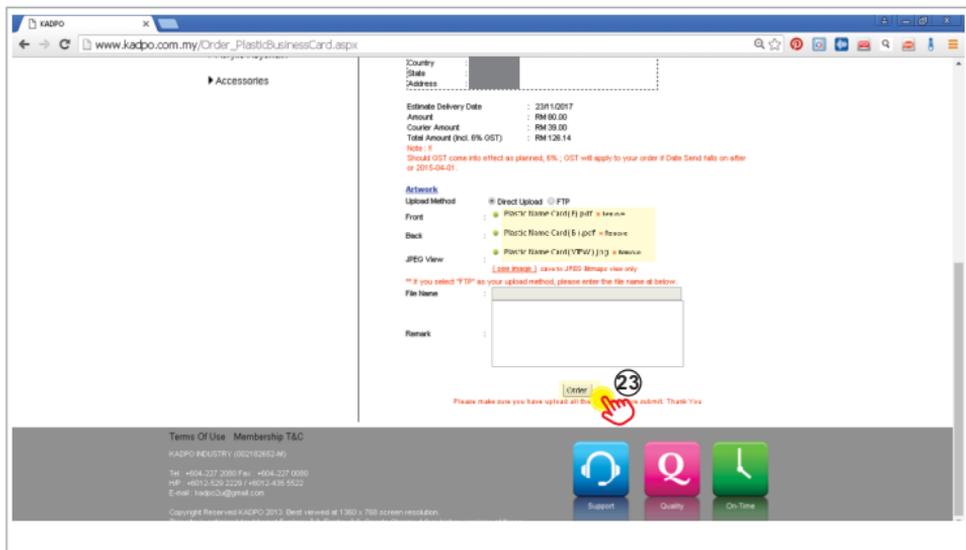
Please make sure you have upload all the artwork before submit. Thank You

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KADPO KEYSITE (092182624)  
Tel: +604-227 2080 Fax: +604-227 0388  
HP: +6012-529 2229 / +6012-435 5522  
E-mail: [kadpo@ymail.com](mailto:kadpo@ymail.com)

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This site is optimized for Internet Explorer 7.0, Firefox 3.6, Google Chrome 4.0 or higher versions of these.

23 Once all your files have been uploaded,  
you can list down your remark(s) if you have any,  
if none, click 'Order'.



Country  
State  
Address

Estimate Delivery Date : 23/11/2017  
Amount : RM 80.00  
Counter Amount : RM 39.00  
Total Amount (incl. 6% GST) : RM 126.14

Note :  
Should GST come into effect as planned, 6% , GST will apply to your order if Date Send falls on after 2015-04-01.

Artwork

Upload Method :  Direct Upload  FTP

Front :  Plastic Name Card (F) pdf

Back :  Plastic Name Card (S) pdf

JPEG View :  [\[View Image\]](#) click to JPEG images view only

**\*\* If you select "FTP" as your upload method, please enter the file name at below.**

File Name :

Remark :

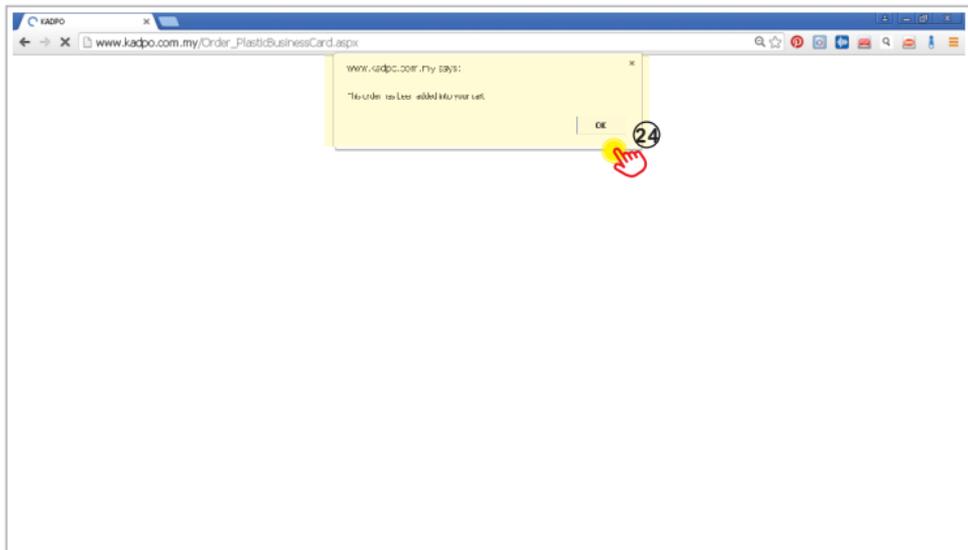
Please make sure you have upload all the artwork before submit. Thank You

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KADPO KEYSITE (092182624)  
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- 24 This window will pop up to notify you that your order has been added to your shopping cart.



- 25 Click 'Cart' and this window will pop up.

A screenshot of the KADPO website's shopping cart page. The browser address bar shows [www.kadpo.com.my/Member\\_Cart.aspx](http://www.kadpo.com.my/Member_Cart.aspx). The page header includes the KADPO logo and navigation links: Home, About Us, Product, Join & Earn, Templates, Faqs, Help, Contact. The main content area is titled "Cart" and features a table with the following data:

Ref No	Product Type	Amount (RM)	Date	Status
0000000001	Plastic Business Card	126.14	11/19/2017 8:53:16 PM	Cart X

Below the table, it states "Estimate Delivery Date: Total Amount: RM 0.00" and offers payment options: "Prepaid payment" and "Online Payment". A "Confirm" button is visible. At the bottom, there are logos for various banks: AmOnline, alliance online, CIMB Clicks, and others. The footer contains "Terms Of Use", "Membership T&C", and "KADPO INDUSTRY (2012) 02652 M".



28 If you want to approve your order, tick  the box beside your order Ref. No.

www.kadpo.com.my/Member\_Cart.aspx

Call Us : 04-227 2060 | 9:01:52 PM - Wed 22/11/2017

Welcome, tester | [Shopping Cart](#) | RM 126.14 | [Member Panel](#) | [Log Out](#)

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- ✓ NO HIDDEN FEE
- ✓ FAST ONLINE SERVICE
- ✓ COURIER SHIPPING

Home | About Us | Product | Join & Earn | Templates | Fags | Help | Contact

WELCOME TO NEW KADPO WEBSITE. ENJOY YOUR ORDER

**Cart**

Ref No	Product Type	Amount (RM)	Date	Status
<input checked="" type="checkbox"/> 050000001	Plastic Business Card	126.14	11/19/2017 8:53:16 PM	Cart X

Estimate Delivery Date: 23/11/2017  
Total Amount: RM 126.14

Pay with:  Prepaid payment  Online Payment

WE ACCEPT **MOI Pay**

AmOnline allianceonline **Maybank** CIMB CMBi  
ABU Bank **TP** **Bank Islam** **Perak**

Confirm

Courier:  City Link  Sky Net

Terms Of Use | Membership T&C  
KADPO INDUSTRY (9621636246)

29 Pick @ 'Prepaid Payment'  
'Online Payment' is making your payment using credit card  
(this privilege is still under construction)

www.kadpo.com.my/Member\_Cart.aspx

Call Us : 04-227 2060 | 9:03:23 PM - Wed 22/11/2017

Welcome, tester | [Shopping Cart](#) | RM 126.14 | [Member Panel](#) | [Log Out](#)

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- ✓ NO HIDDEN FEE
- ✓ FAST ONLINE SERVICE
- ✓ COURIER SHIPPING

Home | About Us | Product | Join & Earn | Templates | Fags | Help | Contact

WELCOME TO NEW KADPO WEBSITE. ENJOY YOUR ORDER WELCOME TO NEW KADPO WEBSITE. ENJOY YOUR ORDER

**Cart**

Ref No	Product Type	Amount (RM)	Date	Status
<input checked="" type="checkbox"/> 050000001	Plastic Business Card	126.14	11/19/2017 8:53:16 PM	Cart X

Estimate Delivery Date: 23/11/2017  
Total Amount: RM 126.14

Pay with:  Prepaid payment  Online Payment

WE ACCEPT **MOI Pay**

AmOnline allianceonline **Maybank** CIMB CMBi  
ABU Bank **TP** **Bank Islam** **Perak**

Confirm

Courier:  City Link  Sky Net

Terms Of Use | Membership T&C  
KADPO INDUSTRY (9621636246)

30 Choose your preferred courier service (City Link / Sky Net).

31 Click 'Confirm' and your order in 'Shopping Cart' will be sent to 'Pending Job'.

The screenshot shows the KADPO website's shopping cart page. The URL is [www.kadpo.com.my/Member\\_Cart.aspx](http://www.kadpo.com.my/Member_Cart.aspx). The page features the KADPO logo and a navigation menu. The main content area is titled "Cart" and displays a table with one item: "Plastic Business Card" with a quantity of 100, a price of RM 126.14, and a date of 11/9/2017 8:53:16 PM. Below the table, there is a section for "Estimate Delivery Date: 23/11/2017" and "Total Amount: RM 126.14". The payment method is set to "Prepaid payment" and "Online Payment". A "Confirm" button is highlighted with a red hand cursor and a circled number 31. The courier service is set to "City Link" and "Sky Net", which is also highlighted with a red hand cursor and a circled number 30. The footer contains contact information and social media icons.

32 Your 'Shopping Cart' will be (0) and 'Pending Job' will be (1).

The screenshot shows the KADPO website's order tracking page. The URL is [www.kadpo.com.my/Member\\_TrackOrder.aspx](http://www.kadpo.com.my/Member_TrackOrder.aspx). The page features the KADPO logo and a navigation menu. The main content area is titled "Order Tracking" and includes a "Job Status" dropdown menu and a "Search" button. A red note states: "ETA is only an estimate delivery date, the actual delivery date may vary due to product enhancement". The footer contains contact information and social media icons.

33 When your 'Pending Job' becomes (0), it means that our production team is processing your order.

Call Us: 04-227 2000 | 9:15:52 PM - Wed, 22/11/2017

Welcome, tester | [Shopping Cart](#) | [Member Panel](#) | [Log Out](#)

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• FAST RESPONSE  
• EASY ONLINE PAYMENT  
• EXCELLENT SERVICE

WELCOME TO KADPO WEBSITE. ENJOY YOUR ORDER HERE! WELCOME TO KADPO WEBSITE. ENJOY YOUR ORDER HERE!

Home | About Us | Product | Join & Earn | Templates | Fags | Help | Contact

- ▶ Cart
- ▶ **Track Order**
- ▶ Top Up Info
- ▶ Payment Detail
- ▶ Transaction
- ▶ Personal Detail
- ▶ Delivery Address
- ▶ Custom Quote

### Order Tracking

Job Status:

**\*\* ETA is only a estimate delivery date, the actual delivery date may vary due to product enhancement**

Payment No	Order ID	Product	Status	ETA	Delivery Date	Shipment No
P00000001	<a href="#">P000000001</a>	Plastic Business Card	Processing	23/11/2017		

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KADPO INDUSTRY (002102612.M)

Tel: +604-227 2000 Fax: +604-227 0000  
HP: +6012-528-3229 / +6012-435-9522  
E-mail: [info@kadpo.com](mailto:info@kadpo.com)

34 Click 'Log Out' to log out from your account.

Call Us: 04-227 2000 | 9:15:52 PM - Wed, 22/11/2017

Welcome, tester | [Shopping Cart](#) | [Member Panel](#) | [Log Out](#)

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• EXCELLENT SERVICE

WELCOME TO KADPO WEBSITE. ENJOY YOUR ORDER HERE! WELCOME TO KADPO WEBSITE. ENJOY YOUR ORDER HERE!

Home | About Us | Product | Join & Earn | Templates | Fags | Help | Contact

- ▶ Cart
- ▶ **Track Order**
- ▶ Top Up Info
- ▶ Payment Detail
- ▶ Transaction
- ▶ Personal Detail
- ▶ Delivery Address
- ▶ Custom Quote

### Order Tracking

Job Status:

**\*\* ETA is only a estimate delivery date, the actual delivery date may vary due to product enhancement**

Payment No	Order ID	Product	Status	ETA	Delivery Date	Shipment No
P00000001	<a href="#">P000000001</a>	Plastic Business Card	Processing	23/11/2017		

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HP: +6012-528-3229 / +6012-435-9522  
E-mail: [info@kadpo.com](mailto:info@kadpo.com)