The background is a vibrant blue with dynamic, flowing light streaks and gradients, creating a sense of motion and depth. The text is centered and stands out prominently against this background.

# **HOW TO MAKE AN ORDER**

① Type our website link in your search engine. eg. Google Chrome, Mozilla Firefox  
www.kadpo.com.my

② You will come to this page.



②

③ Click 'Login'.



#### ④ Type in your username and password.

www.kadpo.com.my/Login.aspx

Call Us: 04-227 2880 | 11:56:17 PM - Wed 22/11/2017

Welcome, Guest | [Logout](#)

**KADPO™**  
ONE STOP PVC PRINTING

**A leading global supplier.**  
• ONE STOP PRINTING  
• BUSINESS CARD  
• ID BADGE  
• MEMBERSHIP CARD  
• PROXIMITY CARD  
• BUSINESS CARD

[Home](#) [About Us](#) [Product](#) [Job & Earn](#) [Templates](#) [FAQ](#) [Help](#) [Contact](#)

**LOGIN**

Username  
Password  
Login

**REGISTER**

Not a member yet? It's Free and Simple!  
Be a member and enjoy our services!

Register

#### ⑤ You will come to this page.

www.kadpo.com.my/home.aspx

Call Us: 04-227 2880 | 11:56:48 PM - Wed 22/11/2017

Welcome, Member | [Logout](#)

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• BUSINESS CARD  
• ID BADGE  
• MEMBERSHIP CARD  
• PROXIMITY CARD  
• BUSINESS CARD

[Home](#) [About Us](#) [Product](#) [Job & Earn](#) [Templates](#) [FAQ](#) [Help](#) [Contact](#)

**Transparent Business Card**

**ID Badge / Student Card** **Plastic Business Card** **Membership Card** **Proximity Card**

View Order View Order View Order View Order

2018 VIP member card...\_jpg

Show all downloads...

⑥ Let's say you want to make a 'Plastic Business Card' order, click 'Plastic Business Card'.



⑦ You will come to this page.



- ⑧ Select your requirements. eg. Quantity, Finishing
- ⑨ Your price will be shown at the bottom.



- ⑩ Let's say you don't know what is foil stamping, you may click 'see image' located beside the foil stamping selection.



## 11 A preview of foil stamping sample will pop up.

The screenshot shows the KADPO website interface. The main navigation bar includes links for Home, About Us, Product, Job & Enq, Templates, Page, Help, and Contact. A sidebar on the left lists product categories: ID Badge, Plastic Business Card, Membership Card, Priority Card, Transparenc Card, Custom Sticker, Lanyard, Acrylic Keychain, and Accessories. The main content area displays a product preview for 'Kirishima Black Card' with a 'Vip Card' design. A red hand cursor icon points to the preview, and the number '11' is next to it. Below the preview, there is a table with order details:

Estimate Delivery Date	23/11/2017
Amount	RM 120.00
Carton Amount	RM 30.00
Total Amount (incl. GST)	RM 150.00
Subtotal	RM 120.00
GST	RM 30.00

Below the table, there is a note: "Should GST come into effect as planned, GST will apply to your order if Date field falls on after or 2015-04-01."

## 12 Now that you got your quotation, let's say you want to log out from your account. Click 'Log Out' to log out from your account.

The screenshot shows the KADPO website home page. The main navigation bar includes links for Home, About Us, Product, Job & Enq, Templates, Page, Help, and Contact. The main content area features a banner for 'BuddyFruits' and 'Transparent Business Card'. Below the banner, there are four product categories: ID Badge / Student Card, Plastic Business Card, Membership Card, and Priority Card. Each category has a 'View' and 'Order' button. In the top right corner, there is a 'Log Out' button. A red hand cursor icon points to the 'Log Out' button, and the number '12' is next to it.

13 Click at the side of the page and you will be back at the order page.

www.kadpo.com.my/Order\_PlasticBusinessCard.aspx

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Home About Us Product Job & Enq Templates Page Help Contact

Process Duration : 4 Working Days  
Product : Plastic Name Card  
Material : Plastic Card 0.4mm  
Finishing : White Glossy  
Print Colour : 4 Colour  
Print Size : 2 x  
Full Stamping : None  
Metric Size : None  
Quantity : 200  
Size : 85.5mm x 54mm Landscape Plastic Name Card  
Download

Self Collect : No  
Select Address : Default Address

Customer Name  
Contact No  
Country  
State  
Address

Estimate Delivery Date : 23/11/2017  
Amount : RM 89.20  
Credit Amount : RM 39.20  
Total Amount (incl. 6% GST) : RM 128.14

Note :  
Should GST come into effect as planned, 6% GST will apply to your order if Date Card falls on after of 2018-04-01.

14 If you need a template for the plastic business card, you may download it here.

www.kadpo.com.my/Order\_PlasticBusinessCard.aspx

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Home About Us Product Job & Enq Templates Page Help Contact

Process Duration : 4 Working Days  
Product : Plastic Name Card  
Material : Plastic Card 0.4mm  
Finishing : White Glossy  
Print Colour : 4 Colour  
Print Size : 2 x  
Full Stamping : None  
Metric Size : None  
Quantity : 200  
Size : 85.5mm x 54mm Landscape Plastic Name Card  
Download

Self Collect : No  
Select Address : Default Address

Customer Name  
Contact No  
Country  
State  
Address

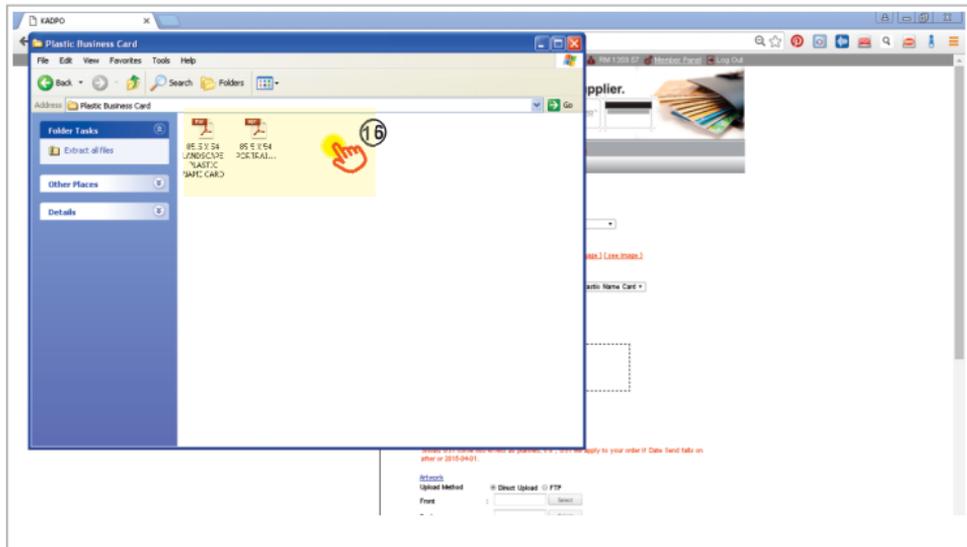
Estimate Delivery Date : 23/11/2017  
Amount : RM 89.20  
Credit Amount : RM 39.20  
Total Amount (incl. 6% GST) : RM 128.14

Note :  
Should GST come into effect as planned, 6% GST will apply to your order if Date Card falls on after of 2018-04-01.

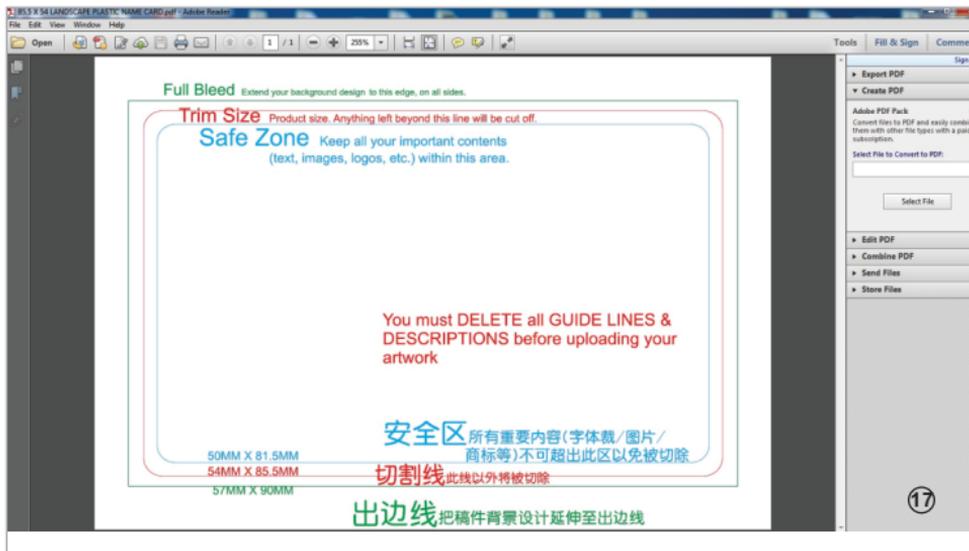
15 Once you have downloaded the template, unzip the zip folder.



16 Once you have extracted your files, you will get two PDF files. One landscape and one portrait template. Choose the template that suits your design to prepare your artwork(s).

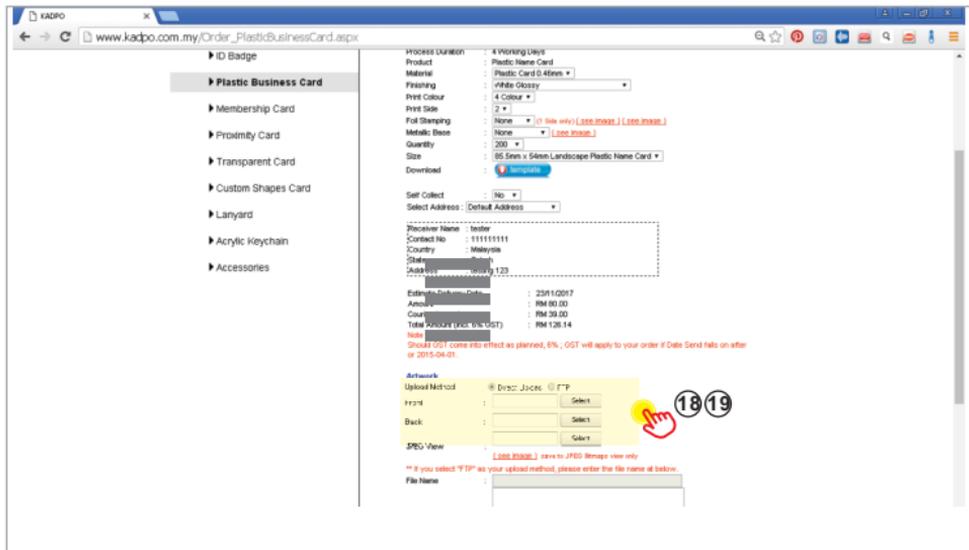


- 17 This is how the template looks like.  
The sample shown below is a landscape template.



- 18 Back to ordering.  
Once you have selected your requirements, it's time to upload your files.

- 19 Click 'Select' to upload your files.



20 This window will pop up.  
Choose your file, click 'open'.

Open

Look in: Plastic Name Card

Country: [Redacted]  
State: [Redacted]  
Address: [Redacted]

Estimate Delivery Date : 23/1/2017  
Amount : RM 80.00  
Courier Amount : RM 20.00  
Total Amount (incl. 6% GST) : RM 126.14  
Note : #  
Should GST come into effect as planned, 6% GST will apply to your order if Date Sent falls on after or 2015-04-01.

Artwork

Upload Method :  Direct Upload  FTP

Front : [Redacted] Select

Back : [Redacted] Select

JPEG View : [Redacted] Select

[Redacted] (JPEG images view only)

\* If you select "FTP" as your upload method, please enter the file name at below.

File Name : [Redacted]

Remark : [Redacted]

Order

Please make sure you have upload all the artwork before submit. Thank You

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KADPO INDUSTRY (88243862.M)

Tel: +604-227 2080 Fax: +604-227 0880  
HP: +6012-529 2229 / +6012-435 9522  
E-mail: kadpo@kymail.com

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Support Quality On Time

21 If you see ●, it means your file is uploading.

KADPO

www.kadpo.com.my/Order\_PlasticBusinessCard.aspx

Accessories

Country: [Redacted]  
State: [Redacted]  
Address: [Redacted]

Estimate Delivery Date : 23/1/2017  
Amount : RM 80.00  
Courier Amount : RM 20.00  
Total Amount (incl. 6% GST) : RM 126.14  
Note : #  
Should GST come into effect as planned, 6% GST will apply to your order if Date Sent falls on after or 2015-04-01.

Artwork

Upload Method :  Direct Upload  FTP

Front : Plastic Business Card (1).pdf ● Select

Back : [Redacted] Select

JPEG View : [Redacted] Select

[Redacted] (JPEG images view only)

\* If you select "FTP" as your upload method, please enter the file name at below.

File Name : [Redacted]

Remark : [Redacted]

Order

Please make sure you have upload all the artwork before submit. Thank You

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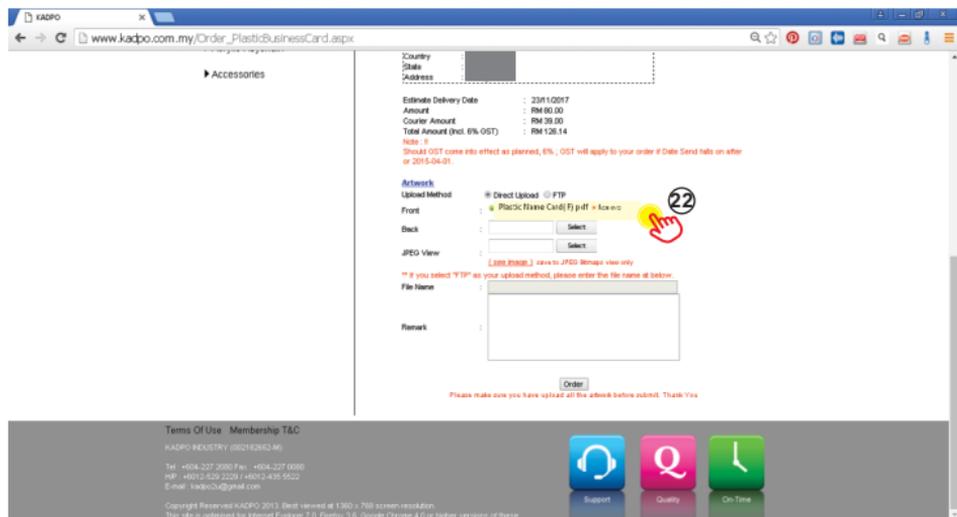
KADPO INDUSTRY (88243862.M)

Tel: +604-227 2080 Fax: +604-227 0880  
HP: +6012-529 2229 / +6012-435 9522  
E-mail: kadpo@kymail.com

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Support Quality On Time

22 If you see , it means your file is successfully uploaded.



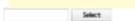
Country  
State  
Address

Estimate Delivery Date : 23/11/2017  
Amount : RM 80.00  
Counter Amount : RM 39.00  
Total Amount (incl. 6% GST) : RM 126.14

Note :  
Should GST come into effect as planned, 6% , GST will apply to your order if Date Send falls on after 2015-04-01.

Artwork

Upload Method  Direct Upload  FTP

Front :   **22**

Back :  

JPEG View :  

**\*\* If you select "FTP" as your upload method, please enter the file name at below.**

File Name :

Remark :

**Order**

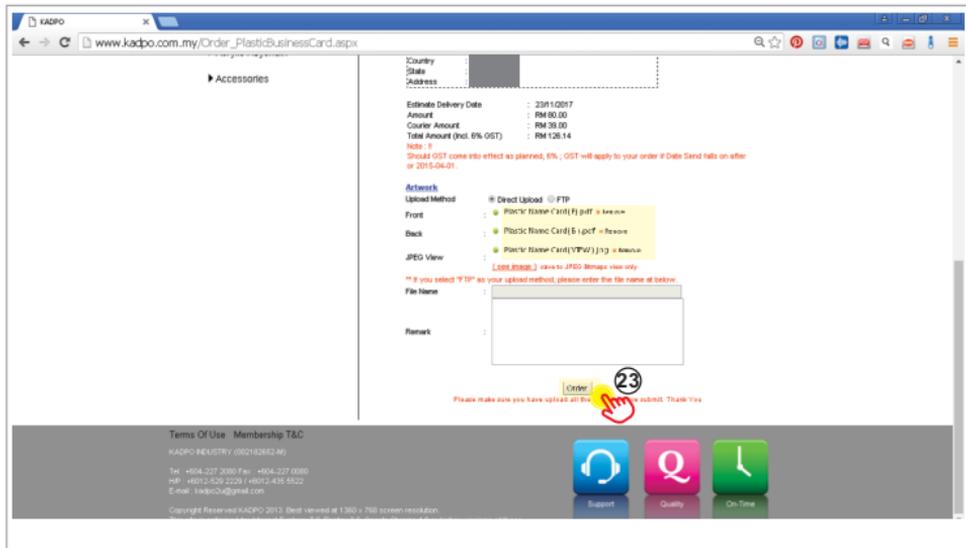
Please make sure you have upload all the artwork before submit. Thank You

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KADPO KEJUITY (892182624)  
Tel: +604-227 2080 Fax: +604-227 0388  
HP: +6012-529 2229 / +6012-435 5522  
E-mail: kadpo@ymail.com

Copyright Reserved KADPO 2013. Best viewed at 1360 x 768 screen resolution.  
This site is optimized for Internet Explorer 7.0, Firefox 3.6, Google Chrome 4.0 or higher versions of these.

Support Quality On-Time

23 Once all your files have been uploaded, you can list down your remark(s) if you have any, if none, click 'Order'.



Country  
State  
Address

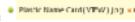
Estimate Delivery Date : 23/11/2017  
Amount : RM 80.00  
Counter Amount : RM 39.00  
Total Amount (incl. 6% GST) : RM 126.14

Note :  
Should GST come into effect as planned, 6% , GST will apply to your order if Date Send falls on after 2015-04-01.

Artwork

Upload Method  Direct Upload  FTP

Front :  

Back :  

JPEG View :  

**\*\* If you select "FTP" as your upload method, please enter the file name at below.**

File Name :

Remark :

**Order** **23**

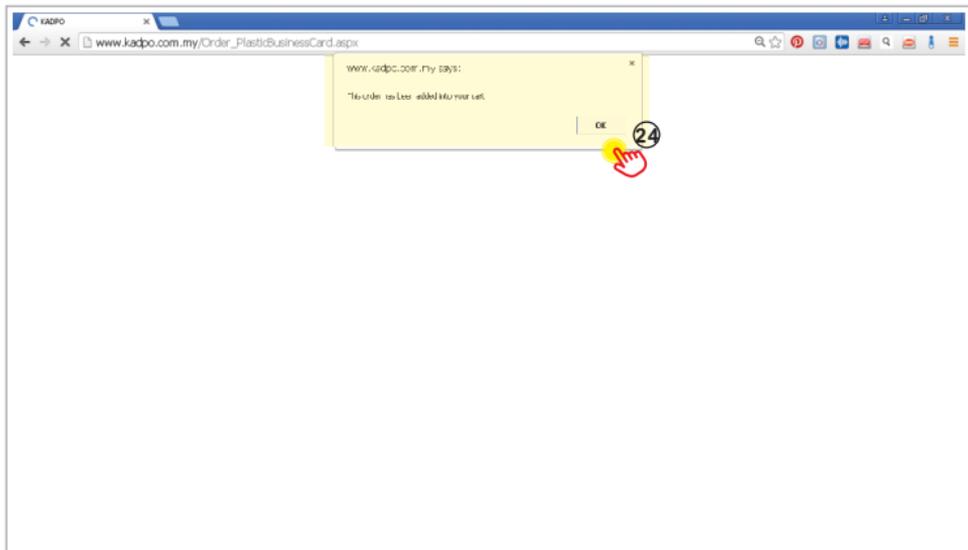
Please make sure you have upload all the artwork before submit. Thank You

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Support Quality On-Time

- 24 This window will pop up to notify you that your order has been added to your shopping cart.



- 25 Click 'Cart' and this window will pop up.

A screenshot of the KADPO website's shopping cart page. The browser address bar shows [www.kadpo.com.my/Member\\_Cart.aspx](http://www.kadpo.com.my/Member_Cart.aspx). The page features the KADPO logo and navigation menu. The main content area is titled "Cart" and contains a table with the following data:

Ref No	Product Type	Amount (RM)	Date	Status
0000000001	Plastic Business Card	126.14	11/19/2017 8:53:16 PM	Cart X

Below the table, it shows "Estimate Delivery Date: Total Amount: RM 0.00" and "Pay with: Prepaid payment Online Payment". A payment gateway pop-up for MOLPAY is visible, showing logos for AmOnline, alliance online, CIMB Clicks, and others. A "Confirm" button is located to the right of the pop-up. At the bottom, there is a footer with "Terms Of Use Membership T&C" and social media icons.



28 If you want to approve your order, tick  the box beside your order Ref. No.

www.kadpo.com.my/Member\_Cart.aspx

Call Us : 04-227 2060 | 9:01:52 PM - Wed 22, 11, 2017

Welcome, tester | [Shopping Cart](#) | RM 126.14 | [Member Panel](#) | [Log Out](#)

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- ✓ NO HIDDEN FEE
- ✓ FAST ONLINE SERVICE
- ✓ COURIER SHIPPING

Home | About Us | Product | Join & Earn | Templates | Fags | Help | Contact

WELCOME TO NEW KADPO WEBSITE. ENJOY YOUR ORDER

**Cart**

Ref No	Product Type	Amount (RM)	Date	Status
<input checked="" type="checkbox"/> 050000001	Plastic Business Card	126.14	11/19/2017 8:53:16 PM	Cart X

Estimate Delivery Date: 23/11/2017  
Total Amount: RM 126.14

Pay with:  Prepaid payment  Online Payment

WE ACCEPT **MOULPay**

AmOnline allianceonline ALLPay CMB CMBi  
AllPay.com allpay.com BANK@RAM Singapore Connected

Confirm

Courier:  City Link  Sky Net

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KADPO INDUSTRY (9621036246)

29 Pick @ 'Prepaid Payment'  
'Online Payment' is making your payment using credit card  
(this privilege is still under construction)

www.kadpo.com.my/Member\_Cart.aspx

Call Us : 04-227 2060 | 9:03:23 PM - Wed 22, 11, 2017

Welcome, tester | [Shopping Cart](#) | RM 126.14 | [Member Panel](#) | [Log Out](#)

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Home | About Us | Product | Join & Earn | Templates | Fags | Help | Contact

WELCOME TO NEW KADPO WEBSITE. ENJOY YOUR ORDER WELCOME TO NEW KADPO WEBSITE. ENJOY YOUR ORDER

**Cart**

Ref No	Product Type	Amount (RM)	Date	Status
<input checked="" type="checkbox"/> 050000001	Plastic Business Card	126.14	11/19/2017 8:53:16 PM	Cart X

Estimate Delivery Date: 23/11/2017  
Total Amount: RM 126.14

Pay with:  Prepaid payment  Online Payment

WE ACCEPT **MOULPay**

AmOnline allianceonline ALLPay CMB CMBi  
AllPay.com allpay.com BANK@RAM Singapore Connected

Confirm

Courier:  City Link  Sky Net

Terms Of Use | Membership T&C  
KADPO INDUSTRY (9621036246)

30 Choose your preferred courier service (City Link / Sky Net).

31 Click 'Confirm' and your order in 'Shopping Cart' will be sent to 'Pending Job'.

www.kadpo.com.my/Member\_Cart.aspx

Call Us: 04-227 2080 | 9:03:23 PM - Wed 22/11/2017

Welcome, tester | [My Shopping Cart](#) | RM 1359.57 | [Member Panel](#) | [Log Out](#)

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✔ NO MINIMUM FEE  
✔ FAST ONLINE PAYMENT  
✔ COURIER SHIPPING

Home | About Us | Product | Join & Earn | Templates | Faqs | Help | Contact

### Cart

Ref No	Product Type	Amount (RM)	Date	Status
160000001	Plastic Business Card	126.14	11/9/2017 8:53:16 PM	Cart X

Estimate Delivery Date: 23/11/2017  
Total Amount: RM 126.14  
Pay with:  Prepaid payment  Online Payment

WE ACCEPT **MDL Pay**

AmOnline allianceonline Maxis CIMB CMAI  
AHL Star 7eleven BANKRAM Singaporean CreditNet

Confirm **31**

Courier:  City Link  Sky Net **30**

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Tel: +604-227 2080 Fax: +604-227 0300  
HR: +6012-529 2229 / +6012-431 5522  
E-mail: kadpo@kadpo.com

32 Your 'Shopping Cart' will be (0) and 'Pending Job' will be (1).

www.kadpo.com.my/Member\_TrackOrder.aspx

Call Us: 04-227 2080 | 9:11:06 PM - Wed 22/11/2017

Welcome, tester | [My Shopping Cart](#) | **0.00** | [My Order](#) | [Your Panel](#) | [Log Out](#)

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✔ NO MINIMUM FEE  
✔ FAST ONLINE PAYMENT  
✔ COURIER SHIPPING

Home | About Us | Product | Join & Earn | Templates | Faqs | Help | Contact

### Order Tracking

Job Status:  Search **32**

\*\* ETA is only an estimate delivery date, the actual delivery date may vary due to product enhancement

Cart

- Track Order
- Top Up Info
- Payment Detail
- Transaction
- Personal Detail
- Delivery Address
- Custom Quote

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Tel: +604-227 2080 Fax: +604-227 0300  
HR: +6012-529 2229 / +6012-431 5522  
E-mail: kadpo@kadpo.com

33 When your 'Pending Job' becomes (0), it means that our production team is processing your order.

Call Us: 04-227 2000 | 9:15:52 PM - Wed, 22/11/2017

Welcome, tester | [Shopping Cart](#) | [Member Panel](#) | [Log Out](#)

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• FAST RESPONSE  
• EASY ONLINE PAYMENT  
• EXCELLENT SERVICE

WELCOME TO KADPO WEBSITE. ENJOY YOUR ORDER HERE! WELCOME TO KADPO WEBSITE. ENJOY YOUR ORDER HERE!

Home | About Us | Product | Join & Earn | Templates | Fags | Help | Contact

- ▶ Cart
- ▶ **Track Order**
- ▶ Top Up Info
- ▶ Payment Detail
- ▶ Transaction
- ▶ Personal Detail
- ▶ Delivery Address
- ▶ Custom Quote

### Order Tracking

Job Status:

**\*\* ETA is only a estimate delivery date, the actual delivery date may vary due to product enhancement**

Payment No	Order ID	Product	Status	ETA	Delivery Date	Shipment No
P00000001	<a href="#">P000000001</a>	Plastic Business Card	Processing	23/11/2017		

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KADPO INDUSTRY (002102612.M)

Tel: +604-227 2000 Fax: +604-227 0000  
HP: +6012-528-3229 / +6012-435-9522  
E-mail: [info@kadpo.com](mailto:info@kadpo.com)

34 Click 'Log Out' to log out from your account.

Call Us: 04-227 2000 | 9:15:52 PM - Wed, 22/11/2017

Welcome, tester | [Shopping Cart](#) | [Member Panel](#) | [Log Out](#)

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• FAST RESPONSE  
• EASY ONLINE PAYMENT  
• EXCELLENT SERVICE

WELCOME TO KADPO WEBSITE. ENJOY YOUR ORDER HERE! WELCOME TO KADPO WEBSITE. ENJOY YOUR ORDER HERE!

Home | About Us | Product | Join & Earn | Templates | Fags | Help | Contact

- ▶ Cart
- ▶ **Track Order**
- ▶ Top Up Info
- ▶ Payment Detail
- ▶ Transaction
- ▶ Personal Detail
- ▶ Delivery Address
- ▶ Custom Quote

### Order Tracking

Job Status:

**\*\* ETA is only a estimate delivery date, the actual delivery date may vary due to product enhancement**

Payment No	Order ID	Product	Status	ETA	Delivery Date	Shipment No
P00000001	<a href="#">P000000001</a>	Plastic Business Card	Processing	23/11/2017		

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